

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: December 22, 2021

To: The City Council

From: Matthew W. Szabo, City Administrative Officer



Subject: **PART-TIME EMPLOYMENT - ORDINANCE AMENDING LOS ANGELES ADMINISTRATIVE CODE SECTION 4.110**

RECOMMENDATIONS

The City Administrative Officer recommends the following actions by the City Council and Mayor:

1. That the City Council, subject to the approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending Los Angeles Administrative Code Section 4.110, pertaining to Part-Time Employment to provide clarifying and updated language; and
2. That the City Council authorize the Controller and the City Administrative Officer to correct any clerical errors, or, if approved by the City Attorney, any technical errors in the above ordinance.

SUMMARY

Los Angeles Administrative Code (LAAC) Section 4.110 "Part-Time Employment" encompasses the categories of half-time and intermittent employment. An amendment is necessary to update the provisions for intermittent employees to reference sick leave benefits provided pursuant to AB 1522, as well as updating both categories of half-time and intermittent employment to clarify the specific LAAC sections under which half-time and intermittent employees receive pro-rated benefits, including the City's new Personal Leave benefit.

FISCAL IMPACT

There is no cost associated with the clarifying and updated language contained in the ordinance amending LAAC Section 4.110.

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Attachments